

Report for Week Ending 17 August 1958  
FROM  
RECORDS CENTER

During the week the following accessions were made:

|                       |             |
|-----------------------|-------------|
| ORR                   | 8 cu ft     |
| OCR                   | 8 " "       |
| DD/P                  | 7 " "       |
| MEDICAL               | 17 " "      |
| PERSONNEL             | 3 " "       |
| COMPTROLLER           | 12 " "      |
|                       | <hr/>       |
| Sub-Total:            | 55 cu ft    |
| Finished Intelligence | 98 " "      |
|                       | <hr/>       |
| Total :               | 153 cu ft ✓ |

|                                |              |
|--------------------------------|--------------|
| Map Negatives                  | 1,661 cu ft  |
| Records Holdings               | 32,574 " "   |
| Distribution Material Holdings | 14,482 " "   |
|                                | <hr/>        |
| Total :                        | 48,717 cu ft |

|   |          |
|---|----------|
| Distribution Material Disposed of at Center   | 25 cu ft |
| Distribution Material Transferred from Center | 25 " "   |
| Records Disposed of at Center                 | 7 " "    |
| Records Transferred from Center               | 8 " "    |
|   | <hr/>    |
| Total :                                       | 65 cu ft |

#### Accessioning and Disposal

All finished intelligence disposal lists for July 1959 have been completed. Seventy-eight cubic feet were destroyed and 31 cubic feet gained by consolidation for a total gain of 109 cubic feet.

✓ During the week 83 cubic feet were destroyed leaving an accumulation of 716 cubic feet in the disposal area.

Disposition was made of 95 cubic feet of Library material as a result of the action taken by [ ] during their three days at the Records Center.

#### Reference

✓ A total of 1,461 items of records and information were furnished; however, this is considered normal activity.

#### News

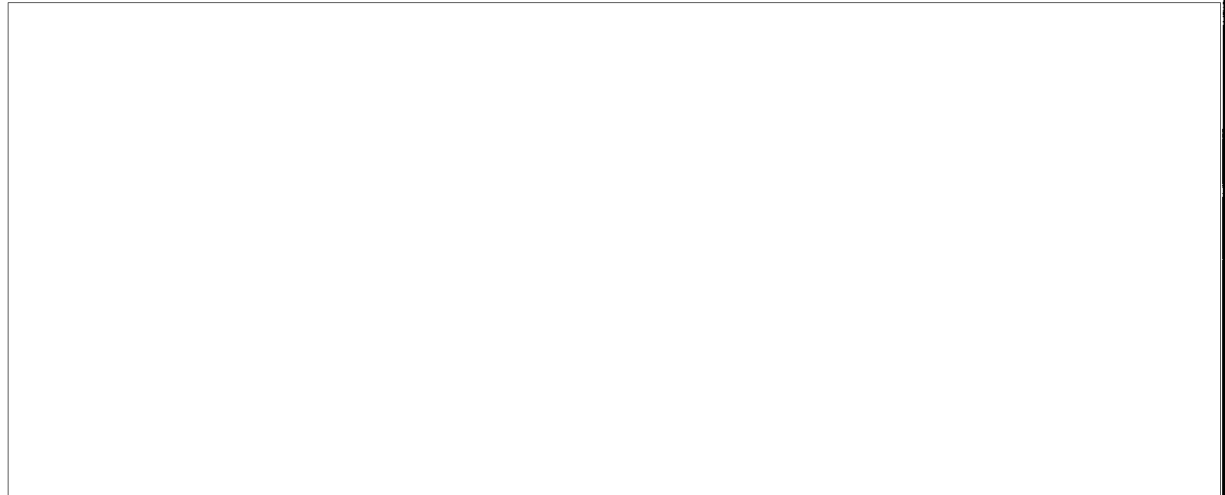
Gave [ ] PIC instructions for retiring records and completing the necessary forms. These will be the first records accessioned from PIC.

**REPORT FOR WEEK ENDING 17 August 1959 FROM RECORDS CENTER**

**Surveyed the OCR reports held by Records Center. Using information from this survey made recommendations to OCR for stock levels and disposition schedules for OCR reports.**

50X1

**Visitors**



**Chief, Agency Archives and Records Center**